

**WESTBROOK CITY COUNCIL  
FACILITIES & STREETS COMMITTEE MEETING MINUTES  
MONDAY SEPTEMBER 9, 2019  
WESTBROOK HIGH SCHOOL, ROOM 114**

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**CALL TO ORDER**

Meeting called to order at 8:20pm by Committee Chair Ann E. Peoples.

**City Councilors Present:** Victor Chau (Ward 2); Michael T. Foley (At-Large); Lawrence McWilliams (Ward 5); David C. Morse (Ward 1); Ann E. Peoples (At-Large); Gary Rairdon (Ward 4, President); Anna A. Turcotte (Ward 3, Vice President)

**City Councilors Absent:** None

**Other City Officials Present:** Jerre Bryant (City Administrator); Natalie Burns (Legal Counsel); Stephen Fields (Assistant City Administrator/Director of Human Resources); Angela Holmes (City Clerk); Dena Lebeda (Tax Collector); Michael Sanphy (Mayor)

**EASEMENTS ON HIGHLAND LAKE CEMETERY DRIVE**

Committee Chair Peoples gave the floor to Mr. Bryant, who presented City Council with a diagram outlining the properties owned by the City, the Cutlers and the Youngs, along with the easements the City has across a portion of Cutler property. The Youngs contacted the City asking for an easement. In reviewing this request, the City discovered that it appears that each entity will require an easement from each of the other two entities to legally access their own properties.

Mr. Bryant presented a proposal by which the City would grant easements to both the Cutlers and Youngs, the Cutlers would grant easements to the City and Youngs, and the Youngs would grant easements to the City and Cutlers. Based upon conversations with the Youngs and Cutlers, each party seems agreeable to this solution. Mr. Bryant presented this solution to the City Council asking for permission to pursue this option.

Committee Chair Peoples opened the floor for comments and/or questions. The following individuals spoke: Richasu Young (Property Owner), Councilor Foley

Motion to allow the Administration to negotiate the proposed solution, with the condition that if the proposal is acceptable to all parties, to present the matter to City Council for adoption, and if the proposal is not acceptable to all parties, to return the matter to the Committee for further discussion. Moved by Councilor Foley, seconded by President Rairdon.

Committee Chair Peoples opened the floor for comments on the motion. The following individuals spoke: Mr. Bryant, Ms. Burns, President Rairdon

**Motion carried by a show of hands. None opposed.**

**ADJOURNMENT**

The meeting was adjourned at 8:40pm by Committee Chair Peoples.