



**WESTBROOK CITY COUNCIL
SPECIAL CITY COUNCIL MEETING MINUTES
MONDAY JULY 27, 2020
WESTBROOK PERFORMING ARTS CENTER**



READING THE CALL

Ms. Rand noted for the record that this Special City Council Meeting was called by Mayor Foley on July 23, 2020. Notice was sent to all City Councilors and was posted to the City's website.

CALL TO ORDER

Meeting called to order at 6:00pm by City Council President Gary Rairdon.

City Councilors Present: Claude Rwaganje (At-Large); Michael Shaughnessy (At-Large); David C. Morse (Ward 1); Victor Chau (Ward 2); Gary Rairdon (Ward 4, President);

City Councilors Absent: Anna A. Turcotte (Ward 3, Vice President); Elliot Storey (Ward 5)

Other City Officials Present: Rosemary Bebris (Library Director); Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Harrison Deah (Director of General Assistance & Social Services); Melanie Fernald (Deputy Clerk); Stephen Fields (Assistant City Administrator/Director of Human Resources); Michael T. Foley (Mayor); Jennie Franceschi (Director of Planning & Code Enforcement); Suzanne Knight (Finance Director); Ashley Rand (Deputy Director of Economic Development); Daniel Stevenson (Director of Economic Development)

PLEDGE OF ALLEGIANCE

President Rairdon led all present in the Pledge of Allegiance.

MINUTES

President Rairdon stated that unless any objections are received, the minutes from the following meetings would stand as presented: the Finance Committee Meeting & Regular City Council meeting held on July 6. No objections were received; minutes stand as presented.

MAYOR'S MESSAGE

Mayor Foley read his message into the record. The full text of the Mayor's Message is attached to these minutes.

STUDENT REPRESENTATIVE UPDATE

No Student Representatives were present.

PUBLIC COMMENT

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke:

none

UNFINISHED BUSINESS

1. Order 2020-74. Authorizing a Utility Easement at 5 Bradley Drive.

Motion to remove from unfinished business, amend the order to reflect newly attached sketch plan and approve second and final reading of Order 2020-74.

Moved by Councilor Morse, seconded by Councilor Chau
President Rairdon opened the floor for comments on the motion to approve second and final reading.
The following individuals spoke: Mr. Bryant

Motion carried. Order 2020-74 adopted. (Vote 5-0-2)

Ayes: Rwaganje, Shaughnessy, Morse, Chau, Rairdon

Nays: None

Absent: Turcotte, Storey

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the City Council Orders which require second and final reading.

- 1. Order 2020-76. Authorizing Reallocation of Proceeds of the City's 2015 General Obligation Bond for Cumberland Mills Signalization Project to Fund Other Capital Projects.**
Motion to approve second and final reading of Order 2020-76.
Moved by Councilor Shaughnessy, seconded by Councilor Chau.
President Rairdon opened the floor for comments on the motion to approve second and final reading.
No one spoke.
Motion carried. Order 2020-76 adopted. (Votes 5-0-2)
Ayes: Rwaganje, Shaughnessy, Morse, Chau, Rairdon
Nays: None
Absent: Turcotte, Storey
- 2. Order 2020-77. Authorizing a Memorandum of Understanding Regarding Mechanic Street Parking Lot.**
Motion to approve second and final reading of Order 2020-77.
Moved by Councilor Shaughnessy, seconded by Councilor Chau.
President Rairdon opened the floor for comments on the motion to approve second and final reading.
No one spoke.
Motion carried. Order 2020-77 adopted. (Votes 5-0-2)
Ayes: Rwaganje, Shaughnessy, Morse, Chau, Rairdon
Nays: None
Absent: Turcotte, Storey

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

- 1. Resolve 2020-22. Petitioning Probate Court for Joseph Walker Will Trustee Appointment**
Motion to approve first and final reading of Resolve 2020-22.
Moved by Morse, seconded by Councilor Chau.
President Rairdon opened the floor for comments on the motion. The following individuals spoke:
Mayor Foley, Councilor Morse, Councilor Rwaganje, President Rairdon
Motion carried. Resolve 2020-22 adopted. (Vote 5-0-2)
Ayes: Rwaganje, Shaughnessy, Morse, Chau, Rairdon
Nays: None
Absent: Turcotte, Storey

2. **Order 2020-85. Authorizing Westbrook Environmental Improvement Corporation (WEIC) Expenditure for Due Diligence Services at Mechanic Street Parking Lot**
Motion to approve first and final reading of Order 2020-85.
Moved by Councilor Chau, second by Councilor Rwaganje.
President Rairdon opened the floor for comments on the motion. The following individuals spoke:
President Rairdon
Motion carried. Order 2020-85 adopted. (Votes 5-0-2)
Ayes: Rwaganje, Shaughnessy, Morse, Chau, Rairdon
Nays: None
Absent: Turcotte, Storey
3. **Order 2020-86. Authorizing Community Policing Sub-Station Rent Payments**
Motion to approve the first of two readings for Order 2020-86.
Moved by Councilor Shaughnessy, seconded by Councilor Rwaganje.
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mr. Bryant, President Rairdon, Councilor Shaughnessy, Mayor Foley
Motion carried by a show of hands. None opposed.
4. **Order 2020-87. Authorizing Saco/Eisenhower Street Intersection MPI Agreement.**
Motion to approve the first of two readings for Order 2020-87.
Moved by Councilor Rwaganje, seconded by Councilor Morse.
President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mr. Bryant
Motion carried by a show of hands. None opposed.
5. **Order 2020-88. Authorizing Eisenhower/Spring Street MDOT BPI Intersection Project Construction/Perpetual Easement Compensation.**
Motion to approve the first of two readings for Order 2020-88.
Moved by Councilor Chau, seconded by Councilor Morse.
President Rairdon opened the floor for comments on the motion. No one spoke
Motion carried by a show of hands. None opposed.
6. **Order 2020-89. Authorizing Second & Final Payment for Simulcast Transmitter/Receiver Site & Amending Annual Vendor List.**
Motion to approve the first of two readings for Order 2020-89.
Moved by Councilor Morse, seconded by Councilor Chau.
President Rairdon opened the floor for comments on the motion. No one spoke
Motion carried by a show of hands. None opposed.
7. **Order 2020-90. Authorizing a Utility Easement at 5 Bradley Drive (5 Bradley Drive Westbrook, LLC).**
Motion to approve the first of two readings for Order 2020-90.
Moved by Councilor Rwaganje, seconded by Councilor Morse.
President Rairdon opened the floor for comments on the motion. No one spoke
Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: President Rairdon; Councilor Rwaganje

REFERRALS

There were no referrals.

COMMITTEE REPORTS

There were no reports from City Council committees.

ADJOURNMENT

Motion to adjourn at 6:37pm.

Moved by Councilor Morse, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed.



MAYOR'S OFFICE



Mayor Michael T. Foley

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MAYOR'S MESSAGE

July 27, 2020

RECENT ELECTION

The State Primary & Referendum Election and the Municipal School Budget Validation Referendum was held on July 14th. In-person voting was available at the Westbrook Community Center and went very smooth. We encouraged voters to consider voting absentee this election to reduce crowds at the polls on Election Day which many did resulting in a total voter turnout of nearly 26% or 3,623 cast ballots. A record turnout for a similar election. The School Budget Validation passed overwhelmingly and congratulations to the winners of primary elections to represent Westbrook in the Maine Legislature. Also very special thank you to all of our election workers and also Councilors Chau, Morse, and Shaughnessey who joined me to volunteer at the polls throughout the day. Information regarding the upcoming November election will be released soon.

SWAB & SEND PROGRAM

We are excited to work and partner with Maine CDC & DHHS on the Swab & Send program as we all work collaboratively, in our combined efforts to combat this pandemic! We are very blessed to have Fire Chief Andrew Turcotte as our Public Health Officer who worked diligently for us to have this resource to enhance testing capacity not only citywide, but statewide and will allow any resident, regardless of their background, financial status, or any other limiting factor to have the ability to test. We have been working diligently to reduce any barriers to testing as this is critical to our public health response as we all work to combat this pandemic. We are currently working out the logistics for this program and as more details are in place, will get those out to the public ASAP.

WALKER MEMORIAL LIBRARY

We are excited that on July 13th, the Walker Memorial Library is now open limited hours for browsing and selecting materials. Computer use, study rooms, photocopying, faxing, and Children's interactive areas are not yet available. Local history materials are available upon request. Please visit their Facebook Page for updated details.

WESTBROOK'S TAKEOUT & DELIVERY SUPPORT EFFORT CONTEST

Mark McCarthy and Emma Sperry are the latest winners of the Westbrook Takeout & Delivery Support Effort Contest, winning \$100 gift certificates to Phoeve Maine and Istanbul Restaurant & Bakery respectively. Lastly today, we drew a gift certificate to Guidi's Diner who we are excited to report is now back open. Rumor spread that they were closed permanently though that is not correct, so please spread the word. This contest was originally slated to run through the beginning of the summer, but due to its popularity we have been able to extend it through the fall under a rebranded program that we are currently working on along with some new Public Service Announcements. This program will help to infuse money into our local economy and help our local businesses. To enter the contest, visit the City website and upload photos of receipts from Westbrook businesses totaling \$100 or more. The drawings will continue to take place on a weekly basis.

NEW POLICE OFFICERS

Today, the Westbrook Police Department welcomed two new officers to the force. Officer's Anthony Balko and Mia Durgin were officially welcomed with a swearing in ceremony attended by friends & family. We are currently awaiting the restart of the Maine Criminal Justice Academy as the department is inching closer to being fully staffed. We appreciate the work of the Public Safety Commission and the Chief along with her administration for their work to get these positions filled.