



**WESTBROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY, JULY 12, 2021 AT 7:00 PM
WESTBROOK PERFORMING ARTS CENTER
471 STROUDWATER ST.**



I. ROLL CALL

Call to Order. Meeting called to order at 7:00pm by City Council President Gary Rairdon.

City Councilors Present: Michael Shaughnessy (At-Large), David C. Morse (Ward 1), Victor Chau (Ward 2), Anna A. Turcotte (Ward 3, Vice President), Gary Rairdon (Ward 4, President), Elliot Storey (Ward 5), Claude Rwaganje (At-Large)

City Councilors Absent: None

Other City Officials Present: Rosemary Bebris (Library Director), Jerre Bryant (City Administrator), Natalie Burns (City Solicitor), Eric Dudley (Director of Engineering & Public Services), Melanie Fernald (Deputy City Clerk), Jennie Franceschi (Director of Planning & Code Enforcement), Michael T. Foley (Mayor), Greg Hamilton (Director of Emergency Communications & IT), Angela Holmes (Asst. City Administrator/City Clerk), Suzanne Knight (Finance Director), Sean Lally (Police Chief), Dena Lebeda (Tax Collector), Robyn Saunders (Project Manager), Daniel Stevenson (Director of Economic Development)

II. PLEDGE OF ALLEGIANCE

President Rairdon led all present in the Pledge of Allegiance.

III. APPROVAL OF MINUTES

No minutes were presented for approval.

IV. MAYOR'S MESSAGE

Mayor Foley read his message into the record. The full text of the Mayor's Message is attached to these minutes.

V. CITY COUNCIL MESSAGES

President Rairdon opened the floor to City Councilors to share messages. The following individuals spoke: Councilor Shaughnessy, Councilor Chau, Councilor Rwaganje, President Rairdon

VI. STUDENT REPRESENTATIVE UPDATE

There was no Student Representative update.

VII. PUBLIC COMMENT

President Rairdon opened the floor for the first public comment portion of this meeting. The following individuals spoke: Samantha Bassett (153 Marrett Street), Brendan Rielly (10 Alberta Drive), Kim Matthews (84 Victoria Drive), Stefanie Trice Gill (664 E. Bridge Street)

VIII. UNFINISHED BUSINESS

There was no unfinished business for consideration.

IX. ORDERS OF THE DAY (SECOND AND FINAL READING)

Order 2021-65. Authorizing Purchase of Software Licenses for Computer Servers

Motion to approve second and final reading of Order 2021-65.

Moved by Vice President Turcotte, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: None

Motion carried. Orders 2021-65 adopted. (Vote 7-0)

Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon

Nays: None

Order 2021-66. Approving the 2021-2022 Capital Improvement Program

Motion to approve second and final reading of Order 2021-66.

Moved by Councilor Shaughnessy, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion. The following individuals spoke:

Councilor Morse, Councilor Storey, Mayor Foley

Motion carried. Orders 2021-66 adopted. (Vote 7-0)

Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon

Nays: None

X. NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings.

Business Licenses

Liquor License (New Owner) for Barbosa Management, LLC d/b/a Westbrook House of Pizza, located at 1 Westbrook Common

Ms. Holmes noted for the record that this item requires a public hearing. Notice of the public hearing was published in the Portland Press Herald from July 8-9, 2021, and on the City of Westbrook's website and at City Hall on July 8, 2021.

President Rairdon opened the public hearing. The following individuals spoke: None

President Rairdon closed the public hearing.

As a point of order, Mayor Foley noted that the license, if approved, would require the signatures of City Council.

Motion to approve the license.

Moved by Councilor Morse, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. The following individuals spoke:

President Rairdon

Motion carried by a show of hands. None opposed.

Mayor Foley circulated the license for Council signatures.

Orders (One Reading Required)

Order 2021-67. Authorizing Street Closure for National Night Out

Motion to approve the first and final reading of the legislation.

Moved by Councilor Rwaganje, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. The following individuals spoke:

Councilor Chau, Mayor Foley, Police Chief Lally

Motion carried. Order 2021-67 adopted. (Vote 7-0)

Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon

Nays: None

Order 2021-68. Amending Westbrook Code of Ordinances Section 33-15 Regarding Competitive Bidding

Motion to approve the first and final reading of the legislation.

Moved by Councilor Morse, seconded by Councilor Shaughnessy.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: None

Motion carried. Order 2021-68 adopted. (Vote 7-0)

Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon

Nays: None

Orders (Two Readings Required)

Order 2021-69. Approving Referendum for Charter Amendment Regarding Ranked Choice Voting for Municipal Offices

Ms. Holmes noted for the record that this item required a public hearing. Notice of the public hearing was published in the Portland Press Herald on July 2, 2021 and was posted to the City of Westbrook's website and in City Hall on June 30, 2021.

President Rairdon opened the public hearing. The following individuals spoke: Heather Kenya (22 Autumn Woods Drive), Matthew McInnis (70 Oak Street), Meghan McCormick (70 Oak Street), Robin Tannenbaum (34 Brown Street), Brian Cambridge (44 Lawrence Street), Stefanie Trice Gill (664 E. Bridge Street), Samantha Bassett (153 Marrett Street), Mike Miles (Stroudwater Place, letter read into the record by Councilor Chau), Councilor Storey, Ms. Holmes, Bill Holmes (31 Woods Road, letter read into the record by Ms. Holmes), Glenn Dudley (18 Haskell Street), Councilor Chau, Councilor Rwaganje, Councilor Shaughnessy, Ms. Holmes, Ms. Burns, President Rairdon, Samantha Bassett (153 Marrett Street)

President Rairdon closed the public hearing.

For the record, Councilor Storey left the meeting at 8:02pm.

Motion to approve the first of two readings of the legislation.

Moved by Councilor Shaughnessy, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Vice President Turcotte, Councilor Rwaganje, Councilor Morse, Councilor Shaughnessy

Motion carried. (Vote 5-1-1)

Ayes: Shaughnessy, Morse, Chau, Turcotte, Rwaganje

Nays: Rairdon

Absent: Storey

Order 2021-70. Authorizing Acceptance & Expenditure of IDEXX Donation for Westbrook Dog Park

Motion to approve the first of two readings of the legislation.

Moved by Vice President Turcotte, seconded by Councilor Shaughnessy.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mayor Foley

Motion carried by a show of hands. None opposed.

Order 2021-71. Authorizing Sale of Tax Acquired Properties

Motion to approve the first of two readings of the legislation.

Moved by Vice President Turcotte, seconded by Councilor Shaughnessy.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mayor Foley, Vice President Turcotte

Motion carried by a show of hands. None opposed.

Order 2021-72. Authorizing Millbrook Estates Affordable Housing Development District Program and Credit Enhancement Agreement

Ms. Holmes noted for the record that this item would require a public hearing, which is scheduled for the City Council meeting to be held on August 2, 2021 at Westbrook High School Room 114.

Motion to approve the first of two readings of the legislation.

Moved by Councilor Chau, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Chau, Mr. Bryant, Christopher Laroche (Executive Director of Westbrook Housing Authority)

Motion carried by a show of hands. None opposed.

Order 2021-73. Authorizing Amendments to the Land Use Ordinance Regarding Solar Energy Systems

Motion to approve the first of two readings of the legislation.

Moved by Councilor Shaughnessy, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mayor Foley

Motion carried by a show of hands. None opposed.

Order 2021-74. Authorizing Purchase of Granite Sign for Walker Memorial Library

Motion to approve the first of two readings of the legislation.

Moved by Councilor Rwaganje, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion. The following individuals spoke:

Mayor Foley

Motion carried by a show of hands. None opposed.

XI. PUBLIC COMMENT

President Rairdon opened the floor for the second and final public comment portion of this meeting. The following individuals spoke: None

XII. REFERRALS

There were no referrals for consideration.

XIII. COMMITTEE REPORTS

The following items remain in their City Council Committees for deliberation. No updates were provided by Committee Chairs.

Committee of the Whole

Residential Landlord Registration

Amending Land Use Ordinance to Expand Medical & Recreational Marijuana Businesses

Comprehensive Ethics Reform

Referendum Request for a Charter Amendment to Establish Ranked Choice Voting for Municipal Offices

Facilities & Streets Committee

Austin Street Extension

Sidewalks & Traffic at Haskell Street

Condition of Westbrook Middle School Baseball Field

Traffic Issues on Forest Street

No Parking on Willow Drive

Finance Committee

Creating a Fire Truck Fund

2022 Capital Improvement Program Budget

Public Safety Committee

Use of Force Policy Analysis

XIV. EXECUTIVE SESSION

Motion to enter into Executive Session at 8:37pm, pursuant to 1 M.R.S.A. Section 405-6(E) to discuss pending or contemplated litigation and legal rights and duties where premature disclosure of information would place the City at a disadvantage, inviting the following individuals to attend: City Solicitor, Mayor, City Administrator, Asst. City Administrator/City Clerk, Director of Engineering & Public Services, Director of Planning & Code Enforcement, and Project Manager.

Moved by Councilor Morse, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed.

XV. RECONVENE

City Council reconvened at 9:31pm.

City Councilors Present: Michael Shaughnessy (At-Large), David C. Morse (Ward 1), Victor Chau (Ward 2), Anna A. Turcotte (Ward 3, Vice President), Gary Rairdon (Ward 4, President), Claud Rwaganje (At-Large)

City Councilors Absent: Elliot Storey (Ward 5)

Other City Officials Present: Jerre Bryant (City Administrator), Natalie Burns (City Solicitor), Eric Dudley (Director of Engineering & Public Services), Jennie Franceschi (Director of Planning & Code Enforcement), Michael T. Foley (Mayor), Angela Holmes (Asst. City Administrator/City Clerk)

XVI. ADJOURNMENT

Motion to adjourn at 9:31pm.

Moved by Councilor Morse, seconded by Vice President Turcotte.

Motion carried by a show of hands. None opposed.

MAYOR'S MESSAGE

July 12, 2021

WESTBROOK TOGETHER DAYS

The City of Westbrook in partnership with the Westbrook-Gorham Community Chamber of Commerce planned a mini Westbrook Together Days to take place in Riverbank Park on July 1st. Due to the weather, the event was later rescheduled to July 8th and then ultimately cancelled due to weather. This event was supposed include bands, vendors, and fireworks and an attempt to reschedule at a later date will be made. More details on that event available on their Facebook Page.

MEETING LOCATION

We are excited to announce that given the revised COVID restrictions, we will be returning to Room 114 at Westbrook High School beginning in August for all of our meetings. In partnership with the School Department, we have been working on updated technology for this space to match what we have here. We hope those improvements will be completed by then and we can make this next step to normalcy. We thank Westbrook Performing Arts Center and its manager Jamie Grant for all their support over the last year to provide a meeting facility for the community.

WESTBROOK SUMMER CONCERTS

We are excited that on Tuesdays and Thursdays from now until September 2nd, there will be live music in the City! The Riverbank Park Concert Series on Tuesdays is brought to us by Westbrook Community Services and the Vallée Square Concert Series on Thursdays is brought to us by Discover Downtown Westbrook. More information is available on their websites and respective Facebook Pages. We hope everyone enjoys these exciting summer activities.