

**WESTBROOK CITY COUNCIL  
FINANCE COMMITTEE MEETING MINUTES  
MONDAY JULY 1, 2019  
WESTBROOK HIGH SCHOOL, ROOM 114**

---

**CALL TO ORDER**

Meeting called to order at 6:15pm by Committee Chair Foley.

**City Councilors Present:** Victor Chau (Ward 2); Michael T. Foley (At-Large); Lawrence McWilliams (Ward 5); Ann E. Peoples (At-Large); Brendan Rielly (Ward 1); Gary Rairdon (Ward 4, President)

**City Councilors Absent:** Anna A. Turcotte (Ward 3, Vice President)

**Other City Officials Present:** Jerre Bryant (City Administrator); Eric Dudley (Director of Engineering & Public Services); Stephen Fields (Assistant City Administrator/Director of Human Resources); Angela Holmes (City Clerk); Suzanne Knight (Finance Director); Michael Sanphy (Mayor)

**COOPERATIVE PURCHASING & OPEN MARKET PURCHASES**

Committee Chair Foley gave the floor to Mr. Bryant and Mr. Dudley, who explained a request to amend the Code of Ordinances to allow departments to enter into cooperative purchasing agreements with non-governmental entities, such as Sourcewell, to allow for more competitive pricing options.

Regarding open market purchases, Mr. Bryant explained that it is difficult for the City to purchase used goods under current bidding procedures, as most vendors are not able to hold a product while the City goes through the formal bid process. This is a request to amend the Code of Ordinances to suspend the formal bid process when purchasing used goods, specifically vehicles and equipment. Departments would still be required to obtain competitive pricing, to engage with multiple vendors and would need to obtain City Council approval.

Committee Chair Foley opened the floor for comments and/or questions. No one spoke.

Motion to refer both items to City Council for adoption.

Moved by President Rairdon, seconded by Councilor Peoples.

Committee Chair Foley opened the floor for comments on the motion. No one spoke.

**Motion carried by a show of hands. None opposed.**

**ADJOURNMENT**

Motion to adjourn at 6:26pm.

Moved by President Rairdon, seconded by Councilor Peoples.

**Motion carried by a show of hands. None opposed.**