

**WESTBROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY JUNE 3, 2019
WESTBROOK HIGH SCHOOL, ROOM 114**

CALL TO ORDER

Meeting called to order at 7:00pm by City Council President Gary Rairdon.

City Councilors Present: Victor Chau (Ward 2); Michael T. Foley (At-Large); Lawrence McWilliams (Ward 5); Brendan Rielly (Ward 1); Gary Rairdon (Ward 4, President)

City Councilors Absent: Ann E. Peoples (At-Large); Anna A. Turcotte (Ward 3, Vice President)

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (Legal Counsel); Anthony Dahms (Westbrook Community Center Children Program Manager); Eric Dudley (Director of Public Services); Stephen Fields (Assistant City Administrator/Director of Human Resources); Jennie Franceschi (Director of Planning & Code Enforcement); Suzanne Knight (Finance Director); Ashley Rand (Deputy City Clerk); Janine Roberts (Police Chief); Michael Sanphy (Mayor); Daniel Stevenson (Director of Economic & Community Development)

PLEDGE OF ALLEGIANCE

President Rairdon led all present in the Pledge of Allegiance.

MINUTES

No minutes presented.

MAYOR'S MESSAGE

Mayor Sanphy shared the following messages:

1. Appointment of Mark Anderson as Constable.
2. A special thank you to Westbrook/Gorham Chamber of Commerce for putting on a wonderful Westbrook Together Days.

STUDENT REPRESENTATIVE UPDATE

No Student Representative was present.

PUBLIC COMMENT

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke: Councilor McWilliams, Sue Joyce (Westbrook/Gorham Chamber of Commerce), Phil Spiller Jr (Discover Downtown Westbrook), Jeffery Joyce (Resident of Gorham, driver for UPS), Brian Kaplan (Waterstone/Row Row)

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the City Council Orders which require second and final reading.

1. **Order 2019-96. Authorizing Award of Bid for Unmarked Police Vehicle**
 - a. Motion to approve second and final reading of Order 2019-96.
Moved by Councilor Chau, seconded by Councilor McWilliams.

President Rairdon opened the floor for comments on the motion; no one spoke.

Motion carried. Orders 2019-95 adopted. (Vote 5-0-2)

Ayes: Chau, Foley, McWilliams, Rairdon, Rielly

Nays: None

Absent: Peoples, Turcotte

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Liquor License (Extension of Premise) from Sim-City Indoor Golf located at 100 Larrabee Road, Suite 250**

Motion to approve liquor license extension of Sim-City Indoor Golf

Moved by Councilor Foley, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mr. Bryant

Motion carried by show of hands. None opposed.

2. **Order 2019-96. Authorizing Award of Bid for Unmarked Police Vehicle**

Motion to approve first and final reading of Orders 2019-96.

Moved by Councilor Rielly, seconded by Councilor Foley.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: President Rairdon, Chief Roberts.

Motion carried by a show of hands. None opposed.

3. **Order 2019-97. Authorizing Acceptance & Expenditure of Donation for Gateway to Opportunity Program.**

Motion to approve the first of two readings of Order 2019-97.

Moved by Councilor Foley, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mr. Bryant, Mr. Dahms, Councilor Chau.

Motion carried by a show of hands. None opposed.

4. **Order 2019-98. Amending Land Use Ordinance Chapter V, Subdivision & Site Plan**

Ms. Rand stated for the record that this item will require a public hearing during the meeting held on July 1, 2019. Notice of the public hearing will be published in the American Journal on June 13 & 20, 2019.

Motion to approve the first of two readings of Order 2019-98.

Moved by Councilor Rielly, seconded by Councilor Foley.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Ms. Franceschi, Councilor Chau, Councilor McWilliams, President Rairdon

Motion carried by a show of hands. None opposed.

5. **Order 2019-99. Authorizing Temporary Construction and Access Easement Agreement for a Portion of Saccarappa Park**
Order 2019-100. Authorizing Temporary Construction and Access Easement Agreement with Vallee Square Holding, LLC
 Motion to approve the first of two readings of Order 2019-99 through 2019-100.
 Moved by Councilor Foley, seconded by Councilor Rielly.
 President Rairdon asked if any Councilor would like any of these Council Orders considered separately; no response received.
 President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Chau, Mr. Bryant, Barry Stem (Sappi), Ms. Stevenson, Guy Cote (Frog & Turtle business partner)
Motion carried by a show of hands. None opposed.

6. **Order 2019-101. Authorizing Award of Bid for Stroudwater Street Paving Project**
Order 2019-102. Authorizing Expenditure for Westbrook Heights Business Park Paving Project
Order 2019-103. Authorizing Award of Bid for Replacement Sidewalk Tractor
Order 2019-104. Authorizing Award of Bid for Replacement Half-Ton Crew Cab Truck
Order 2019-105. Authorizing Award of Bid for Replacement Two Half-Ton Super Cab Trucks
Order 2019-106. Authorizing Award of Bid for Replacement Crew Cab Utility Truck
Order 2019-107. Authorizing Award of Bid for Replacement Asphalt Hot Box
 Motion to approve the first of two readings of Order 2019-101 through 107.
 Moved by Councilor Foley, seconded by Councilor Chau.
 President Rairdon asked if any Councilor would like any of these Council Orders considered separately; no response received.
 President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor McWilliams, Mr. Dudley, Councilor Chau.
Motion carried by a show of hands. None opposed.

7. **Order 2019-108. Authorizing Write-Off of Delinquent Revolving Loan Fund Accounts**
 Motion to approve the first of two readings of Order 2019-108.
 Moved by Councilor Chau, seconded by Councilor Rielly.
 President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Councilor Chau.
Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: Chief Roberts, Councilor Chau, Jeffery Joyce (Gorham Resident), Phil Spiller Jr (Discover Downtown Westbrook), Gary Rairdon (as a resident)

REFERRALS

Motion to refer the following items to committee:
 Sidewalks & Traffic at Haskell Street to Facilities and Streets Committee
 Recycling Contamination to Committee of the Whole
 Revisions to Purchasing Ordinance to Finance Committee
 Moved by Councilor Rielly, seconded by Councilor Chau.
Motion carried by a show of hands. None opposed.

COMMITTEE REPORTS

None

EXECUTIVE SESSION

Motion to enter Executive Session at 8:25pm pursuant to 1 M.R.S.A. § 405-6(C) to discuss matters relating to economic development where premature disclosure of the information would prejudice the competitive or bargaining position of the City, invited the Mayor, City Administrator, Director of Economic Development to attend.

Moved by Councilor Foley, seconded by Councilor Rielly.

Motion carried by a show of hands. None opposed.

RECONVENE

City Council reconvened at 8:59pm.

City Councilors Present: Victor Chau (Ward 2); Michael T. Foley (At-Large); Lawrence McWilliams (Ward 5); Brendan Rielly (Ward 1); Gary Rairdon (Ward 4, President)

City Councilors Absent: Ann E. Peoples (At-Large); Anna A. Turcotte (Ward 3, Vice President)

Other City Officials Present: Jerre Bryant (City Administrator); Stephen Fields (Assistant City Administrator/Director of Human Resources); Michael Sanphy (Mayor)

ADJOURNMENT

Motion to adjourn at 9:00pm.

Moved by Councilor Foley, seconded by Councilor McWilliams.

Motion carried by a show of hands. None opposed.