

**WESTBROOK CITY COUNCIL  
COMMITTEE OF THE WHOLE MEETING MINUTES  
MONDAY MAY 13, 2019  
WESTBROOK HIGH SCHOOL, ROOM 114**

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**CALL TO ORDER**

Meeting called to order at 9:05pm by Committee Vice Chair Chau.

**City Councilors Present:** Victor Chau (Ward 2); Michael T. Foley (At-Large); Lawrence McWilliams (Ward 5); Gary Rairdon (Ward 4, President)

**City Councilors Absent:** Ann E. Peoples (At-Large); Brendan Rielly (Ward 1); Anna A. Turcotte (Ward 3, Vice President)

**Other City Officials Present:** Jerre Bryant (City Administrator); Stephen Fields (Assistant City Administrator/Director of Human Resources); Angela Holmes (City Clerk); Michael Sanphy (Mayor)

**REVIEW & UPDATE TO CITY COUNCIL RULES & PROCEDURES**

Committee Vice Chair Chau gave the floor to Mr. Bryant, who explained that the proposed update was drafted based upon comments received and issues encountered in recent years. The draft document was presented for Council edits. Committee Vice Chair Chau gave the floor to Ms. Holmes, who led Councilors through the major proposed edits.

The following individuals presented comments and/or questions: Councilor Foley, President Rairdon, Committee Vice Chair Chau, Mr. Bryant, Ms. Holmes

Ms. Holmes will revise the document to include the edits requested by Councilors and will forward the document to the City Solicitor for legal review. The revised version will be brought back to the Committee for additional review.

**ADJOURNMENT**

Motion to adjourn at 9:25pm.

Moved by Councilor Foley, seconded by Councilor Peoples.

**Motion carried by a show of hands. None opposed.**