



**WESTBROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING MINUTES
MONDAY JANUARY 4, 2021
WESTBROOK PERFORMING ARTS CENTER**



CALL TO ORDER

Meeting called to order at 7:00pm by City Council President Gary Rairdon.

City Councilors Present: Michael Shaughnessy (At-Large); David C. Morse (Ward 1); Victor Chau (Ward 2); Anna A. Turcotte (Ward 3, Vice President); Gary Rairdon (Ward 4, President); Elliot Storey (Ward 5); Claude Rwaganje (At-Large)

City Councilors Absent: none

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Michael T. Foley (Mayor); Angela Holmes (City Clerk); Suzanne Knight (Finance Director); Sean Lally (Police Chief); Rebecca Spitella (Assistant City Planner); Daniel Stevenson (Director of Economic Development); Andrew Turcotte (Fire Chief)

PLEDGE OF ALLEGIANCE

President Rairdon led all present in the Pledge of Allegiance.

MAYOR'S MESSAGE

Mayor Foley read his message into the record. The full text of the Mayor's Message is attached to these minutes.

STUDENT REPRESENTATIVE UPDATE

No Student Representative was present

PUBLIC COMMENT

President Rairdon opened the floor for the first public comment portion of the evening's meeting. No one spoke

ORDERS OF THE DAY (SECOND AND FINAL READING)

Included below are the City Council Orders which require second and final reading.

1. Order 2020-158. Authorizing Payment to Internal Revenue Service.

Order 2020-159. Authorizing Expenditure & Agreement for Purchase & Installation of Playing Surface at Lincoln Street Ice Rink & Court.

Order 2020-160. Authorizing Adjustment for Fire Department Call Company Pay Scale.

Order 2020-161. Authorizing Business Partnership Agreement with Maine Department of Transportation for Larrabee Road Drainage Improvements.

Motion to approve the second and final reading of Orders 2020-158 through 2020-161.

Moved by Councilor Morse, seconded by Vice President Turcotte.

President Rairdon asked if anyone would like any item separated. No one spoke.

President Rairdon opened the floor for comments on the motion to approve Orders 2020-158 through 2020-161. The following individuals spoke: Mayor Foley.

Motion carried. Orders 2020-158 through 2020-161 adopted. (Vote 7-0)

Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon

Nays: None

NEW BUSINESS

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings.

1. Resolve 2021-01. Confirming Appointment to Westbrook Housing Authority.

Motion to approve the first and final reading for Resolve 2021-01.

Moved by Councilor Morse, seconded by Vice President Turcotte.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mayor Foley, President Rairdon.

Motion carried. Resolve 2021-01 adopted. (Vote 7-0)

Ayes: Shaughnessy, Morse, Chau, Turcotte, Storey, Rwaganje, Rairdon

Nays: None

2. Order 2021-01. Authorizing Expenditure of School Safety Grant Funds.

Motion to approve the first of two readings for Order 2021-01.

Moved by Vice President Turcotte, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

3. Order 2021-02. Authorizing Acceptance & Expenditure of 2021 STOP Grant.

Motion to approve the first of two readings for Order 2021-02.

Moved by Councilor Shaughnessy, seconded by Councilor Morse.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Morse, Chief Lally.

Motion carried by a show of hands. None opposed.

4. Order 2021-03. Authorizing Acceptance & Expenditure of DRE/FP Training & Call Out Grant.

Motion to approve the first of two readings for Order 2021-03.

Moved by Councilor Morse, seconded by Councilor Shaughnessy.

President Rairdon opened the floor for comments on the motion. No one spoke.

Motion carried by a show of hands. None opposed.

5. Order 2021-04. Authorizing Expenditure for Westbrook Trail Blazes Snowmobile Club.

Motion to approve the first of two readings for Order 2021-04.

Moved by Councilor Shaughnessy, seconded by Vice President Turcotte.

President Rairdon opened the floor for comments on the motion. The following individuals spoke:

Councilor Rwaganje, Mr. Bryant, Mayor Foley, Jeff Todd (Treasurer, Westbrook Trail Blazes Snowmobile Club), President Rairdon.

Motion carried by a show of hands. None opposed.

6. Order 2021-05. Approving Sale of Lot 1 in Westbrook Heights Business Park.

Motion to approve the first of two readings for Order 2021-05.

Moved by Councilor Morse, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Mr. Bryant, Councilor Chau, President Rairdon.

Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

President Rairdon opened the floor for the second and final public comment portion of the evening's meeting. The following individuals spoke: Mayor Foley, Vice President Turcotte.

REFERRALS

Motion to refer Land Use Ordinance Amendment Process & Contract Zoning – Section 335-1.5 & 1.6 to the Planning Board.

Moved by Councilor Morse, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed.

ADJOURNMENT

Motion to adjourn at 7:36pm.

Moved by Vice President Turcotte, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed



MAYOR'S OFFICE



Mayor Michael T. Foley

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MAYOR'S MESSAGE

January 4, 2021

DOG LICENSES

All dog licenses in the State of Maine expired on December 31st. However, the State gives all dog owners a one-month grace period during the month of January to renew your dog's license without receiving a late penalty. Please remember to license your dogs this month, either online at or in person at City Hall.

HOLIDAY LIGHTS

We continue to receive positive feedback from the community regarding the amazing light displays installed by our Public Services Department under the leadership of Operations Supervisor Doug Eaton. This is the best holiday light display yet, and we are so proud of the work our crew has done to bring joy to the people of Westbrook. We look forward to making it even better in the future and we are hoping to leave some up through the winter.

MARTIN LUTHER KING, JR DAY & UPCOMING MEETINGS

We to remind everyone that City Hall will be closed on Monday, January 18th in observance of the Martin Luther King, Jr. Holiday. We are also tentatively planning our second meeting for January on Monday, January 25th. For February we are planning to only have one City Council Meeting on Monday, February 1st and a Committee of the Whole Meeting on Monday, February 22nd.

WINTER PARKING UPDATES

We'd like to remind everyone that the City's Winter Parking Ban is in effect from November 15th through April 15th, from 12am – 6am. In addition, we have special winter parking regulations for the downtown. These parking restrictions are necessary to help our Public Services crews clear the streets & lots in a safe and effective manner. This team does an outstanding job, and we thank them for their continued efforts to keep our roads safe and clean during the winter.