

**WESTBROOK CITY COUNCIL  
MEETING MINUTES  
MONDAY SEPTEMBER 12, 2016 AT 7:00PM  
WESTBROOK HIGH SCHOOL ROOM 114**

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**CALL TO ORDER**

Called to order at 7:00pm by Council President Rielly.

**Councilors Present:** Victor Chau (Ward 2); John O'Hara (At Large); Gary Rairdon (Ward 4); Michael Sanphy (Ward 5); Anna Turcotte (Ward 3); Michael Foley (At-Large/Vice President); Brendan Rielly (Ward 1/President)

**Other City Officials Present:** Veronica Bates (School Committee Ward 2); Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Harrison Deah (General Assistance); Eric Dudley (Director of Engineering & Public Services); Angela Holmes (City Clerk); Ashley Rand (Deputy City Clerk); Janine Roberts (Police Chief); Jordan Shelburne (Tax Collector); Andrew Turcotte (Fire Chief); John Wipfler (Interim Assistant City Administrator)

**PLEDGE OF ALLEGIANCE**

President Rielly led all Councilors and members of the audience in the Pledge of Allegiance.

**MAYOR'S MESSAGE**

None

**STUDENT REPRESENTATIVE UPDATE**

None

**PUBLIC COMMENT**

President Rielly opened the floor for the first public comment portion of the City Council meeting. The following individuals spoke:

- i. Lynda Adams- 60 Adams Way
- ii. Chief Roberts
- iii. Ms. Holmes

**ORDERS OF THE DAY**

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

**1. Orders 2016-107 through 2016-110.**

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|----------------|--|
| Order 2016-107 | Approving Referendum for Renovation and Expansion of Saccarappa Elementary School and Expansion of Westbrook Middle School         |
| Order 2016-108 | Amending Chapter 20, Article II of the Code of Ordinances Regarding Food Service Establishments and Outdoor Dining in Public Areas |
| Order 2016-109 | Authorizing Payment for Use of Regional Forensic Crime Lab Facility  |
| Order 2016-110 | Adoption of 2016-2017 General Assistance Maximums  |

**Motion carried. Order 2016-107 through 2016-110 adopted. (Vote 7-0)**

Ayes: Councilor Chau, Councilor O'Hara, Vice President Foley, Councilor Rairdon, President Rielly, Councilor Sanphy, Councilor Turcotte

Nays: None

## **NEW BUSINESS**

Included below are the Council actions on New Business, which include business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Liquor License Renewal for Time Out Sports Pub, located at 10-12 Cumberland Street**  
Motion to approve the renewal of the liquor license application:  
Moved by Councilor Chau, seconded by Councilor Sanphy.  
**Motion carried by a show of hands. None opposed.**
  
2. **Order 2016-111. Acceptance of FY 16 Edward Byrne Memorial Justice Assistance Grant & Authorizing Expenditure of Funds**
  - a) Motion to approve first reading of Order 2016-111.  
Moved by Councilor O'Hara, seconded by Councilor Sanphy.  
**Motion carried by a show of hands. None opposed.**
  
3. **Order 2016-112. Authorizing Purchase of Public Services Furniture**
  - a) Motion to approve first reading of Order 2016-112.  
Moved by Councilor Sanphy, seconded by Vice President Foley.
  - b) The following individuals commented on the motion to approve first reading of the legislation:
    - i. Vice President Foley
    - ii. Mr. Dudley
  - c) Revisiting the motion to approve first reading of the legislation.  
**Motion carried by a show of hands. None opposed.**
  
4. **Order 2016-113. Award of Bid to Thyng Paving for Paving Projects and Placement on Vendor List**
  - a) Motion to approve first reading of Order 2016-113.  
Moved by Councilor O'Hara, seconded by Councilor Rairdon.  
**Motion carried by a show of hands. None opposed.**
  
5. **Order 2016-114. Authorizing WEIC Expenditure for Downtown Westbrook Coalition**
  - a) Motion to approve first reading of Order 2016-114.  
Moved by Councilor Turcotte, seconded by Councilor Sanphy.
  - b) The following individuals commented on the motion to approve first reading of the legislation:
    - i. Mr. Bryant
    - ii. Councilor O'Hara
    - iii. Vice President Foley
    - iv. President Rielly
  - c) Revisiting the motion to approve first reading of the legislation.  
**Motion carried by a show of hands. None opposed.**
  
6. **Order 2016-115. Authorizing a Contract with David Margolis-Pineo for Construction Inspection Services**
  - a) Motion to approve first reading of Order 2016-115.  
Moved by Councilor Chau, seconded by Councilor Sanphy
  - b) The following individuals commented on the motion to approve first reading of the legislation:
    - i. Mr. Dudley

- c) Revisiting the motion to approve first reading of the legislation.  
**Motion carried by a show of hands. None opposed.**

**7. Order 2016-116. Authorizing Acceptance of Maine Department of Public Safety for Grant Substance Abuse Assistance Programs**

- a) Motion to approve first reading of Order 2016-116.  
Moved by Councilor Turcotte, seconded by Councilor Chau.
- b) The following individuals commented on the motion to approve first reading of the legislation:
  - ii. Chief Roberts
  - iii. Councilor O'Hara
  - iv. President Rielly
- c) Revisiting the motion to approve first reading of the legislation.  
**Motion carried by a show of hands. None opposed.**

**8. Order 2016-117. Authorizing Expenditure of Funds for Public Safety Exercise Equipment Upgrade**

- a) Motion to approve first reading of Order 2016-117.  
Moved by Councilor Rairdon, seconded by Councilor Sanphy.
- b) The following individuals commented on the motion to approve first reading of the legislation:
  - i. Mr. Bryant
  - ii. President Rielly
- c) Revisiting the motion to approve first reading of the legislation.  
**Motion carried by a show of hands. None opposed.**

**9. Order 2016-118. Authorizing Expenditure of Funds for Dog Park Fencing**

- a) Motion to approve first reading of Order 2016-118.  
Moved by Councilor Sanphy, seconded by Councilor Turcotte
- b) The following individuals commented on the motion to approve first reading of legislation:
  - i. Mr. Bryant
  - ii. Councilor O'Hara
  - iii. Councilor Turcotte
  - iv. Councilor Chau
  - v. Councilor Rairdon
  - vi. Vice President Foley
  - vii. Ann Bainbridge- Stroudwater Place
  - viii. Lynda Adams- 60 Adams Way
  - ix. Kathleen Worchester- Rochester St
- c) Revisiting the motion to approve first reading of the legislation.  
**Motion carried by a show of hands. (5-2)**

**10. Point of Order**

President Rielly noted that for the record Council would suspend rule and add Order 2016-119 to the agenda

**Motion carried by a show of hands (7-0)**

**11. Order 2016-119. Authorizing Expenditure of Funds for Dog Park Benches, Trash Receptacles, and Waste Stations**

- a) Motion to approve first reading of Order 2016-119.  
Moved by Vice President Foley, Seconded by Councilor Sanphy
- b) The following individuals commented on the motion to approve first reading of legislation:
  - x. Mr. Bryant
  - xi. Councilor O’Hara
  - xii. Jessica Corriveau- 397 Austin St
  - xiii. Vice President Foley
  - xiv. Ann Bainbridge- Stroudwater Place
  - xv. Kathleen Worchester- Rochester St
- c) Revisiting the motion to approve first reading of the legislation.  
**Motion carried by a show of hands. (7-0)**

**EXECUTIVE SESSION**

Motion to enter into Executive Session at 8:33pm in order to consider two hardship tax abatement applications, pursuant to 36 MRSA Section 841.2(E), said Executive Session to include the City Solicitor, General Assistance, Tax Collector, and City Administrator.

Moved by Councilor Rairdon, seconded by Councilor Sanphy.

**Motion carried by a show of hands. None opposed.**

**RECONVENE**

City Council reconvened from Executive Session at 9:00pm.

**Councilors Present:** Victor Chau (Ward 2); Councilor O’Hara (At-Large); Gary Rairdon (Ward 4); Michael Sanphy (Ward 5); Anna Turcotte (Ward 3); Michael Foley (At-Large/Vice President); Brendan Rielly (Ward 1/President)

**Other City Officials Present:** Jerre Bryant (City Administrator); Natalie Burns (City Solicitor)

**NEW BUSINESS, CONTINUED**

Motion to approve Hardship Tax Abatement Application #2017-001.

Moved by Vice President Foley, seconded by Councilor O’Hara.

**Motion carried by a show of hands. None opposed. Application #2017-001 approved.**

Motion to approve Hardship Tax Abatement Application #2017-002.

Moved by Councilor Rairdon, seconded by Council O’Hara.

**Motion carried by a show of hands. None opposed. Application #2017-002 approved.**

**PUBLIC COMMENT**

President Rielly opened the floor for the second and final public comment portion of the City Council meeting. No one spoke.

**REFERRALS**

Mr. Bryant noted that Administration requested a committee referral, “Conveyance of House Lot to Rotary/WRVC Building Construction Program”

Motion to refer the item “Conveyance of House Lot to Rotary/WRVC Building Construction Program” to the Committee of the Whole

Moved by Councilor Sanphy, seconded by Councilor Chau.

**Motion carried by a show of hands. None opposed.**

**ADJOURNMENT**

Motion to adjourn at 9:05pm.

Moved by Vice President Foley, seconded by Councilor Rairdon.

**Motion carried by a show of hands. None opposed.**