

**WESTBROOK CITY COUNCIL
MEETING MINUTES
MONDAY August 1, 2016 AT 7:00PM
WESTBROOK HIGH SCHOOL ROOM 114**

CALL TO ORDER

Called to order at 7:03pm by Council Vice President Foley.

Councilors Present: Victor Chau (Ward 2); John O'Hara (At-Large); Gary Rairdon (Ward 4); Michael Sanphy (Ward 5); Anna Turcotte (Ward 3); Michael Foley (At-Large/Vice President); Brendan Rielly (Ward 1/President)

Other City Officials Present: Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Eric Dudley (Director of Engineering & Public Services); Jennie Franceschi (Director of Planning); Alicia Gardiner (Chief Financial Officer); Greg Hamilton (Communications Director); Colleen Hilton (Mayor); Angela Holmes (City Clerk); Ashley Rand (Deputy City Clerk); Janine Roberts (Police Chief); Jordan Shelburne (Tax Collector); John Wipfler (Interim Assistant City Administrator)

PLEDGE OF ALLEGIANCE

Vice President Foley led all Councilors and members of the audience in the Pledge of Allegiance.

MAYOR'S MESSAGE

Mayor Hilton shared the following information with City Council and members of the public:

1. The Maine Center for Creativity is hosting a public art installation starting on August 6 in Westbrook. The installation is a conclusion of their recent Art completed by After School & Community Groups. The Art will be on display through August 14 at Blue Note Park and other outdoor spaces downtown. Everyone is encouraged to attend the kick off Friday August 6th at 3:00.
2. Communication around developments: Both Blue Spruce Phase 2 and 388 Austin St are in the sketch plan stage. There will be a Planning Board meeting held Tuesday August 2nd at 7:00pm at Westbrook High School, room 114. Residents with questions about the two development projects are encouraged to attend the Planning Board meeting.
3. City Council will be holding a Workshop/Committee Meeting on August 22nd at Westbrook High School Room 114. Topic is Growth/ Development issues. Residents with any questions are encouraged to attend that workshop.
4. Mayor Hilton invited Police Chief Roberts to the podium. Chief Roberts presented the following officers with the Police Department Employees of the Quarter Award: Officer Hall, Officer Kingsley, and Officer Violette.

PUBLIC COMMENT

Vice President Foley opened the floor for the first public comment portion of the City Council meeting. No one spoke.

ORDERS OF THE DAY

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. **Orders 2016-89 through 2016-92 & Orders 2016-94 through order 2016-95.**

- 2016-89 Accepting Donation from the Parish of St. Anthony to Support the Westbrook Police Department’s Community Policing Program
- 2016-90 Accepting Reimbursement from ecomaine
- 2016-91 Authorizing a Contract with Maine Justice for Economic Development Services
- 2016-92 Approving Wage Adjustments for Non-Union Personnel
- 2016-94 Award of Bid to Pierson Nurseries, Inc. for Tree Planting
- 2016-95 Approving Easement on Saco Street to Central Maine Power Company

Motion carried. Order 2016-89-92 & Order 2016-94-95 adopted. (Vote 7-0)

Ayes: Councilor Chau, Councilor O’Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley, President Rielly

Nays: None

2. **Order 2016-93* Amending the Land Use Ordinance to Create a “Service Business Overlay Zone” in the Residential Growth Area 2 (RGA2) District**

- a) Ms. Holmes noted for the record that this item requires a public hearing. Notice of the public hearing was posted to the City website on July 8th, and published in the American Journal on July 14th, 2016 as well as July 21, 2016.
- b) President Rielly opened the public hearing. No one spoke.
- c) President Rielly closed the public hearing.
- d) Motion to approve Order 2016-93.

Moved by Councilor Sanphy, seconded by Councilor Turcotte.

Motion carried. Order 2016-93 adopted. (Vote 7-0)

Ayes: Councilor Chau, Councilor O’Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley, President Rielly

Nays: None

NEW BUSINESS

Included below are the Council actions on New Business, which include business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

3. **Various Liquor License Renewal Applications**

Motion to approve the renewal of the following liquor license applications:

Liquor License Application (Renewal) from Rosen’s Deli, located at 650 Main Street

Liquor License Application (Renewal) from West Port Bowling Lanes, 135 Main Street

Liquor License Application (Renewal) from Stephen W. Manchester Post 62, located at 17 Dunn Street

Request for Temporary Extension of Current Liquor License, from Stephen W. Manchester Post 62
Moved by Vice President Foley, Seconded by Councilor O'Hara

Motion carried. (Vote 7-0)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte,
Vice President Foley, President Rielly

Nays: None

4. Resolve 2016-22, Reappointing Warren Lain and Appointing Rob Mitchell to the Westbrook Environmental Improvement Corporation (WEIC)

A) Motion to approve first and final reading of Resolve 2016-22.

Moved by Councilor O'Hara, seconded by Councilor Chau.

B) The following individuals commented on the motion to approve first and final reading of the legislation:

i. Councilor Chau

c) Revisiting the motion to approve first and final reading of the legislation.

Motion carried. Resolve 2016-22 adopted. (Vote 7-0)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley, President Rielly

Nays: None

5. Resolve 2016-23. Appointing Jerre Bryant as Acting Treasurer

Motion to approve first and final reading of Resolve 2016-23

Moved by Councilor Sanphy, seconded by Councilor Chau.

Motion carried. Resolve 2016-23 adopted. (Vote 7-0)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley, President Rielly

Nays: None

6. Resolve 2016-24. Accepting a Donation from the Vacationland Dog Club for the Westbrook Police K-9 Program

a) Motion to approve first and final reading of Resolve 2016-24

Moved by Councilor Turcotte, seconded by Councilor Rairdon.

b) The following individuals commented on the motion to approve first and final reading of the legislation:

i. Councilor Chau

Revisiting the motion to approve first and final reading of the legislation.

Motion carried. Resolve 2016-224 adopted. (Vote 7-0)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley, President Rielly

7. Orders 2016-96. Adopting Investment Policy for the Gerald C. Fluett Walker Memorial Library Trust

A) Motion to approve first and final reading

Moved by Councilor Turcotte, seconded by Councilor Sanphy.

B) The following individuals commented on the motion to approve first and final reading of the legislation:

- i. Councilor O'Hara
- ii. Mr. Bryant
- iii. Councilor Turcotte

C) Revisiting the motion to approve first and final reading of the legislation

Motion carried. Order 2016-96 adopted. (Vote 7-0)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley, President Rielly

Nays: None

8. Orders 2016-97-2016-99.

A) Motion to approve first and final reading of the following legislation:

2016-96 Adopting Investment Policy for the Gerald C. Fluett Walker Memorial Library Trust

2016-97 Authorizing Recommitment of Property Taxes

2016-98 Amending Master Fee Schedule Regarding Background Investigation Fees

2016-99 Authorizing Recreation and Conservation Commission Expenditures for Trail Maintenance

Moved by Councilor Turcotte, seconded by Councilor Sanphy.

B) The following individuals commented on the motion to approve first and final reading of the legislation:

- i. Mr. Bryant

C) Revisiting the motion to approve first and final reading of the legislation

Motion carried. Order 2016-97-99 adopted. (Vote 7-0)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley, President Rielly

Nays: None

9. Order 2016-100 Accepting Final Distributions from Eleanor Conant Saunders Trust

a) Motion to approve first reading of Order 2016-100

Moved by Councilor Sanphy, seconded by Councilor Turcotte.

b) The following individuals commented on the motion to approve first reading of the legislation:

- i. Councilor Chau

c) Revisiting the motion to approve first reading of the legislation.

Motion carried by a show of hands. None opposed.

10. Order 2016-101. Authorizing Agreement with Becker Structural Engineering for Riverfront Plaza Parking Garage Phase 2 Restoration.

- a) Motion to approve first reading of Order 2016-101.
Moved by Vice President Foley, seconded by Councilor Rairdon.

- b) The following individuals commented on the motion to approve first reading of the legislation:
 - ii. Councilor O'Hara
 - iii. Mr. Bryant

- c) Revisiting the motion to approve first reading of the legislation.
Motion carried by a show of hands. None opposed.

11. Order 2016-102. Approving 2015-2018 Collective Bargaining Agreement with The Public Safety Dispatch Unit

Motion to approve first reading of Order 2016-102.
Moved by Vice President Foley, seconded by Councilor Rairdon.
Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

Vice President Foley opened the floor for the second and final public comment portion of the City Council meeting. The following individuals spoke:

- i. Ben Waxman- 55 Union Street
- ii. Flynn Ross- 45 Middle Street
- iii. John Testa- 199 Mechanic Street
- iv. Peggy Quinlan- 76 Middle street
- v. Michael Ross- 45 Middle Street
- vi. Paul James- 20 Woods Rd
- vii. Steve Willette- 75 Stroudwater Street
- viii. Connor Martin- 40 Lawrence Street
- ix. David Murray- 89 Anderson Ave
- x. Bryan Bozsik- 44 Maple Street
- xi. President Rielly
- xii. Councilor Turcotte
- xiii. Mayor Hilton

Motion to refer the following items to the indicated City Council committees: Increase in Building Permit Fee by \$1 per \$1000 to the Finance Committee; Impact Fees to the Finance Committee; and review of Large-Scale development proposals to the Committee of the Whole.

Moved by Councilor O'Hara, seconded by Councilor Chau.

Motion carried by a show of hands. None opposed.

ADJOURNMENT

Motion to adjourn at 8:23 pm.

Moved by Councilor Rairdon, seconded by Councilor Sanphy.

Motion carried by a show of hands. None opposed.