

**WESTBROOK CITY COUNCIL
MEETING MINUTES
MONDAY JULY 11, 2016 AT 7:00PM
WESTBROOK HIGH SCHOOL ROOM 114**

CALL TO ORDER

Called to order at 7:00pm by Council Vice President Foley.

Councilors Present: Victor Chau (Ward 2); Gary Rairdon (Ward 4); Michael Sanphy (Ward 5); Anna Turcotte (Ward 3); Michael Foley (At-Large/Vice President); Brendan Rielly (Ward 1/President; arrived at 7.47pm)

Other City Officials Present: Connor Blake (Student Representative); Jerre Bryant (City Administrator); Natalie Burns (City Solicitor); Maria Dorn (Director of Community Services); Eric Dudley (Director of Engineering & Public Services); Alicia Gardiner (Chief Financial Officer); Colleen Hilton (Mayor); Jennifer Ogden (Director of Human Resources); Ashley Rand (Deputy City Clerk); Janine Roberts (Police Chief); Turcotte (Fire Chief); John Wipfler (Interim Assistant City Administrator)

PLEDGE OF ALLEGIANCE

Vice President Foley led all Councilors and members of the audience in the Pledge of Allegiance.

MAYOR'S MESSAGE

Mayor Hilton shared the following information with City Council and members of the public:

1. Westbrook was the first community to hold a Multi-Cultural Family & Community Celebration for Eid (a Muslim holiday celebrating the end of Ramadan) at Riverbank Park near the Gazebo on July 9th, 2016. Police Chief Roberts handed out Junior Police badges and stickers during the event.
2. MaineBiz Article- Westbrook is featured as one of the Cities to benefit from the Portland's real estate crunch. The article will be passed around and posted to Westbrook's Social Media page.

STUDENT REPRESENTATIVE UPDATE

Mr. Blake shared the following information about Westbrook High School activities with City Council and members of the public:

1. Summer School Programs have started.
2. New Principal will be starting in the Fall, students are excited and ready to return to school.

PUBLIC COMMENT

Vice President Foley opened the floor for the first public comment portion of the City Council meeting. No one spoke.

ORDERS OF THE DAY

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. **Orders 2016-72 through 2016-86.**

Order 2016-72	Authorizing WEIC expenditure for Trail Head Construction
Order 2016-73	Award of Bid for Police Department Vehicle
Order 2016-74	Authorizing Purchase of City Hall Furniture
Order 2016-75	Authorizing Payment for Broadband Upgrade
Order 2016-76	Approving FY 2016-2017 Annual Vendor List for General Fund
Order 2016-77	Approving FY 2016-2017 Annual Vendor List for Recreation Fund
Order 2016-78	Authorizing Payment for Confined Space Rescue Training
Order 2016-79	Award of Bid for One Ton Pickup and Half Ton Pickup
Order 2016-80	Award of Bid for Small Hardy Road Athletic Field Gates and Fencing
Order 2016-81	Award of Bid for Dog Park Fencing
Order 2016-83	Award of Bid to Advance Technology for Westbrook Memorial Library Security Camera System Upgrades
Order 2016-84	Authorizing Purchase of Replacement Firearms for the Westbrook Police Department
Order 2016-85	Approving the 2015-2018 Collective Bargaining Agreement with Public Services Unit
Order 2016-86	Amending Human Resource Policies and Procedures Regarding Freedom From Discrimination and Harassment

Motion carried. Order 2016-58-60 adopted. (Vote 6-0-1)

Ayes: Councilor Chau, Councilor O’Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley

Nays: None

Absent: President Riley.

NEW BUSINESS

Included below are the Council actions on New Business, which include business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. Liquor License Application for The BreaLu Café, located at 9 Cumberland Street

a) Ms. Rand noted for the record that this item requires a public hearing. Notice of the public hearing was posted to the City website, mailed to all property owners within 500’ of the establishment, and published in the American Journal on June 30, 2016.

b) Vice President Foley opened the public hearing. The following individuals spoke:

- i. Christian DeLuca (Owner, BreaLu Cafe)
- ii. Mayor Hilton

c) Vice President Foley closed the public hearing.

d) Motion to approve the liquor license application for BreaLu Café, 9 Cumberland St
Moved by Councilor Sanphy, seconded by Councilor Turcotte.

Motion carried by a show of hands. None opposed.

2. Liquor License Renewal for Siam Square Restaurant, located at 1 Cumberland Street

Motion to approve the renewal of the liquor license application:

Moved by Councilor Sanphy, seconded by Councilor Turcotte.

Motion carried by a show of hands. None opposed.

3. Resolve 2016-18. Confirming the Appointment of Elizabeth Gattine to the Westbrook Housing Authority.

- a) Motion to approve first and final reading of Resolve 2016-18.
Moved by Councilor Rairdon, seconded by Councilor Chau.

- b) The following individuals commented on the motion to approve first and final reading of the legislation:
 - i. Mayor Hilton

- c) Revisiting the motion to approve first and final reading of the legislation.
Motion carried. Resolve 2016-18 adopted. (Vote 6-0-1)
Ayes: Councilor Chau, Councilor O’Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley,
Nays: None
Absent: President Riley

4. Resolve 2016-19. Appointing David Morse to the Zoning Board of Appeals.

- a) Motion to approve first and final reading of Resolve 2016-19
Moved by Councilor Sanphy, seconded by Councilor Chau.

- b) The following individuals commented on the motion to approve first and final reading of the legislation:
 - i. Vice President Foley

- c) Revisiting the motion to approve first and final reading of the legislation.
Motion carried. Resolve 2016-19 adopted. (Vote 6-0-1)
Ayes: Councilor Chau, Councilor O’Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley
Nays: None
Absent: President Rielly

5. Resolve 2016-20. Appointing Wendy Ward and Melissa Hamlin to the Recreation and Conservation Commission.

- a) Motion to approve first and final reading of Resolve 2016-20
Moved by Councilor Sanphy, seconded by Councilor Rairdon.

- b) The following individuals commented on the motion to approve first and final reading of the legislation:
 - i. Mayor Hilton
 - ii. Councilor Chau

- c) Revisiting the motion to approve first and final reading of the legislation.
Motion carried. Resolve 2016-20 adopted. (Vote 6-0-1)
Ayes: Councilor Chau, Councilor O’Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley
Nays: None

Absent: President Rielly

6. **Resolve 2016-21. Appointing Jordan Shelburne as Tax Collector**

a) Motion to approve first and final reading of Resolve 2016-21
Moved by Councilor Turcotte, seconded by Councilor Sanphy

b) The following individuals commented on the motion to approve first and final reading of the legislation:

i. Mr. Bryant

c) Revisiting the motion to approve first and final reading of the legislation.

Motion carried. Resolve 2016-21 adopted. (Vote 6-0-1)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley

Nays: None

Absent: President Rielly

7. **Order 2016-87. Accepting a Safety Enhancement Grant and Approving Purchase of Load Bearing Vests**

Motion to approve first and final reading of Order 2016-87

Moved by Councilor O'Hara, seconded by Councilor Rairdon.

Motion carried. Order 2016-87 adopted. (Vote 6-0-1)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley

Nays: None

Absent: President Rielly

8. **Order 2016-88. Authorizing Recommitment of Property Taxes**

Motion to approve first and final reading of Order 2016-88

Moved by Councilor Turcotte, seconded by Councilor Rairdon.

Motion carried. Order 2016-87 adopted. (Vote 6-0-1)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Rairdon, Councilor Sanphy, Councilor Turcotte, Vice President Foley

Nays: None

Absent: President Rielly

9. **Order 2016-89 Accepting Donation from the Parish of St. Anthony to Support the Westbrook Police Department's Community Policing Program**

a) Motion to approve first reading of Order 2016-89.

Moved by Councilor Rairdon, seconded by Councilor Turcotte.

b) The following individuals commented on the motion to approve first reading of the legislation:

i. Chief Roberts

c) Revisiting the motion to approve first reading of the legislation.

Motion carried by a show of hands. None opposed.

10. **Order 2016-90 Accepting Reimbursement from ecomaine**

a) Motion to approve first reading of Order 2016-90.

Moved by Councilor Sanphy, seconded by Councilor O'Hara.

- b) The following individuals commented on the motion to approve first reading of the legislation:
 - ii. Mr. Bryant
- c) Revisiting the motion to approve first reading of the legislation.
Motion carried by a show of hands. None opposed.

11. Order 2016-91. Authorizing a Contract with Maine Justice for Economic Development Services

- a) Motion to approve first reading of Order 2016-91.
Moved by Councilor O'Hara, seconded by Councilor Chau.
- b) The following individuals commented on the motion to approve first reading of the legislation:
 - i. Deb Shangraw- 752 Main St
 - ii. James Trachemontagne - 639 Duck Pond
 - iii. Mr. Bryant
 - iv. Mayor Hilton
 - v. Councilor Turcotte
 - vi. Councilor Chau
 - vii. Councilor O'Hara
 - viii. President Rielly
- c) Revisiting the motion to approve first reading of the legislation.
Motion carried by a show of hands. None opposed.

12. Order 2016-92. Approving Wage Adjustments for Non-Union Personnel

- d) Motion to approve first reading of Order 2016-92.
Moved by Councilor O'Hara, seconded by Councilor Rairdon.
- e) The following individuals commented on the motion to approve first reading of the legislation:
 - i. Councilor O'Hara
- f) Revisiting the motion to approve first reading of the legislation.
Motion carried by a show of hands. None opposed.

13. Order 2016-93. Amending the Land Use Ordinance to Create a "Service Business Overlay Zone" in the Residential Growth Area 2 (RGA2) District

- g) Motion to approve first reading of Order 2016-93.
Moved by Councilor Turcotte, seconded by Councilor Sanphy.
- h) The following individuals commented on the motion to approve first reading of the legislation:
 - ii. Ms Francesschi
 - iii. President Rielly
- i) Revisiting the motion to approve first reading of the legislation.
Motion carried by a show of hands. None opposed.

14. Order 2016-94. Award of Bid to Pierson Nurseries, Inc. for Tree Planting

- j) Motion to approve first reading of Order 2016-94.
Moved by Councilor Sanphy, seconded by Councilor Chau.
- k) The following individuals commented on the motion to approve first reading of the legislation:
 - i. Mr. Bryant
 - ii. Councilor O'Hara

- iii. Councilor Chau
 - iv. Dale Perry- Duck Pond Rd
 - v. Deb Shangraw- 752 Main St
- l) Revisiting the motion to approve first reading of the legislation.
Motion carried by a show of hands. None opposed.

15. Order 2016-95. Approving Easement on Saco Street to Central Maine Power Company

- m) Motion to approve first reading of Order 2016-95.
Moved by President Rielly, seconded by Councilor Sanphy.
Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

Vice President Foley opened the floor for the second and final public comment portion of the City Council meeting. The following individuals spoke:

- i. Deb Shangraw- 752 Main St
- ii. James Trachemontagne- 639 Duck Pond Rd
- iii. Vice President Foley

ADJOURNMENT

Motion to adjourn at 8:37 pm.
Moved by President Rielly, seconded by Councilor Sanphy.
Motion carried by a show of hands. None opposed.