

**WESTBROOK CITY COUNCIL
SPECIAL MEETING MINUTES
MONDAY MAY 16, 2016 AT 7:00PM
WESTBROOK HIGH SCHOOL ROOM 114**

READING THE CALL FOR A SPECIAL MEETING

City Clerk Angela Holmes noted for the record that a Special Meeting of the Westbrook City Council was called on Friday May 13, 2016, such Special Meeting to be held on Monday May 16, 2016 at 7:00pm.

CALL TO ORDER

Called to order at 7:00pm by Council Vice President Foley.

Councilors Present: Victor Chau (Ward 2); John O’Hara (At-Large); Michael Sanphy (Ward 5); Michael Foley (At-Large/Vice President); Brendan Rielly (Ward 1/President)

Other City Officials Present: Rebecca Albert (Walker Memorial Library Director); Jerre Bryant (City Administrator); Maria Dorn (Director of Community Services/Adult Education); Dean Flanagan (School Department Director of Operations); Alicia Gardiner (Chief Financial Officer); Steve Goldberg (Police Captain); Colleen Hilton (Mayor); Angela Holmes (City Clerk); Suzanne Joyce (School Committee Member); Ashley Rand (Deputy City Clerk)

PLEDGE OF ALLEGIANCE

Vice President Foley led all Councilors and members of the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

Vice President Foley stated that unless any objections were received, City Council would let the minutes from the regular City Council meeting held on April 4, 2016, the Special City Council meeting held on April 7, 2016, the Finance Committee meeting held on April 7, 2016 and the regular City Council meeting held on May 2, 2016 stand. No objections were received. The minutes stand as presented.

MAYOR’S MESSAGE

Mayor Hilton shared the following information with City Council and members of the public:

1. The Westbrook Public Safety department is hosting a Public Safety Academy for children.
2. The 37th Annual Westbrook Together Days are being hosted by the Westbrook-Gorham Chamber of Commerce.
3. The Mayor thanked all participants in this past weekend’s Paper City Pop-Up Art Show.
4. The visioning project for downtown Westbrook continues, and a survey is available for residents to take to share their vision for that area. There will be numerous opportunities to volunteer in the future.
5. The Mayor read a proclamation in honor of Emergency Medical Services Week into the record.
6. Patricia Harford has been appointed by the Mayor to serve as an Overseer of the Poor.
7. Ashley Rand has been appointed by the Mayor to serve as Deputy City Clerk.

PUBLIC COMMENT

Vice President Foley opened the floor for the first public comment portion of the City Council meeting. The following individuals spoke:

1. Phil Spiller, Jr. (Resident)
2. Nate Dyer (Recreation & Conservation Commission Member)
3. President Rielly
4. Vice President Foley

ORDERS OF THE DAY

Included below are the Council actions on the Orders of the Day, which are those City Council orders receiving second and final reading.

1. Orders 2016-38 through 2016-46.

- a. Motion to approve second and final reading of the following legislation:

Order 2016-38	Approving FY 2016-2017 Annual Budget and Appropriations
Order 2016-39	Approving FY 2016-2017 School Budget Warrants
Order 2016-40	Authorizing Assumption Agreements for 934 and 937 Main Street
Order 2016-41	Authorizing WEIC Expenditure to Support Cumberland County Soil & Water District and Westbrook High School Field Trip
Order 2016-42	Authorizing WEIC Expenditure to Install Vender Miser Technology in all City Vending Machines
Order 2016-43	Accepting Funds from the Eleanor Conant Saunders Trust
Order 2016-44	Accepting \$6,500 in Grant Funds from United Way of Greater Portland for Youth Summer Enrichment Coordinator
Order 2016-45	Amending the Code of the City of Westbrook Chapter 19, <i>Libraries</i>
Order 2016-46	Adopting a Police Forfeiture Fund Policy

Moved by Council President Rielly, seconded by Councilor Chau.
- b. The following individuals commented on the motion to approve second and final reading of the legislation:
 - i. Steven Willette (Resident, 75 Stroudwater Street)
 - ii. Vice President Foley
 - iii. Mr. Bryant
 - iv. Ms. Gardiner
- c. Revisiting the motion to approve second and final reading of Orders 2016-38 through 2016-46.
Motion carried. Orders 2016-38 through 2016-46 adopted. (Vote 5-0-2)
Ayes: Councilor Chau, Councilor O'Hara, Councilor Sanphy, Vice President Foley, President Rielly
Nays: None
Absent: Councilor Rairdon, Councilor Turcotte

NEW BUSINESS

Included below are the Council actions on New Business, which include business licenses requiring City Council approval, City Council resolves and orders receiving first and final reading, City Council orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Order 2016-47. Authorizing Purchase of Lantern 5 Crime Analysis Software.**

Motion to approve first and final reading of Order 2016-47.

Moved by Councilor Sanphy, seconded by Councilor O'Hara.

Motion carried by a show of hands. None opposed. Order 2016-47 adopted.

2. **Orders 2016-48 through 2016-50.**

a. Motion to approve first and final reading of the following legislation:

Order 2016-48 Accepting Funds from the Cornelia Warren Community Association for Improvements to the Westbrook High School Tennis Courts

Order 2016-49 Accepting Funds form the Cornelia Warren Community Association for Gym Equipment at the Public Safety Building

Order 2016-50 Authorizing Acceptance of \$660 in Police Department Forfeiture Funds
Moved by Council President Rielly, seconded by Councilor O'Hara.

b. The following individuals commented on the motion to approve first and final reading of the legislation:

- i. President Rielly
- ii. Mayor Hilton
- iii. Councilor O'Hara
- iv. Vice President Foley

c. Revisiting the motion to approve first and final reading of Orders 2016-48 through 2016-50.

Motion carried. Orders 2016-48 through 2016-50 adopted. (Vote 5-0-2)

Ayes: Councilor Chau, Councilor O'Hara, Councilor Sanphy, Vice President Foley, President Rielly
Nays: None

Absent: Councilor Rairdon, Councilor Turcotte

3. **Order 2016-51. Authorizing Payment to WatchGuard Digital In-Car Video for Warranty & Software Maintenance.**

Motion to approve first reading of Order 2016-51.

Moved by President Rielly, seconded by Councilor Sanphy.

Motion carried by a show of hands. None opposed.

4. **Orders 2016-52 through 2016-54.**

a. Motion to approve first reading of the following legislation:

Order 2016-52 Accepting Additional Funds from the Cornelia Warren Community Association and Authorizing WEIC and Recreation & Conservation Commission Expenditures for the Fraser Field Basketball Court Renovation Project

Order 2016-53 Amending the Award of Bid to Maine Tennis and Track for the Fraser Field Basketball Court Renovation Project

Order 2016-54 Award of Bids for Purchase and Installation of Lighting at Fraser Field Basketball Courts

Moved by President Rielly, seconded by Councilor Sanphy.

b. The following individuals commented on the motion to approve first reading of the legislation:

- i. Councilor Chau

ii. Mr. Bryant

c. Revisiting the motion to approve first reading of Orders 2016-52 through 2016-54.
Motion carried by a show of hands. None opposed.

5. **Order 2016-55. Authorizing a Contract with Good Group Decisions regarding the City Forest.**

a. Motion to approve first reading of Order 2016-55.

Moved by Councilor Chau, seconded by Councilor Sanphy.

b. The following individuals commented on the motion to approve first reading of the legislation:

i. Vice President Foley

ii. Councilor Chau

iii. Nate Dyer (Recreation & Conservation Commission Member)

iv. Councilor O'Hara

c. Revisiting the motion to approve first reading of the legislation.

Motion carried by a show of hands. None opposed.

PUBLIC COMMENT

Vice President Foley opened the floor for the second and final public comment portion of the City Council meeting. The following individuals spoke:

1. Councilor O'Hara

2. Mayor Hilton

3. Phil Spiller, Jr. (Resident)

4. Mr. Bryant

5. Vice President Foley

REFERRALS

Motion to refer the item "recreational and marijuana dispensaries" to the Committee of the Whole.

Moved by President Rielly, seconded by Councilor Sanphy.

Motion carried by a show of hands. None opposed.

ADJOURNMENT

Motion to adjourn at 7:44pm.

Moved by Councilor Sanphy, seconded by President Rielly.

Motion carried by a show of hands. None opposed.