

**WESTBROOK CITY COUNCIL  
SPECIAL CITY COUNCIL MEETING AGENDA  
MONDAY DECEMBER 10, 2018 AT 7:00PM  
WESTBROOK HIGH SCHOOL ROOM 114**

---

**READING THE CALL**

City Clerk Angela Holmes noted for the record that this evening's Special City Council meeting was called on December 7, 2018 by Mayor Michael Sanphy. Notice was emailed to City Councilors and posted to the City website.

**CALL TO ORDER**

Meeting called to order at 6:31pm by City Council President Gary Rairdon.

**City Councilors Present:** Lynda Adams (Ward 5); Victor Chau (Ward 2); Michael Foley (At-Large); Ann Peoples (At-Large); Brendan Rielly (Ward 1); Gary Rairdon (Ward 3, President)

**City Councilors Absent:** Anna Turcotte (Ward 4, Vice President)

**Other City Officials Present:** Jerre Bryant (City Administrator); Eric Dudley (Director of Engineering & Public Services); Stephen Fields (Assistant City Administrator/Director of Human Resources); Dean Flanagan (Westbrook School District Director of Operations); Steve Goldberg (Police Captain); Greg Hamilton (Director of Public Safety Communications); Angela Holmes (City Clerk); Suzanne Joyce (School Committee Member); Katherine Kelley (Wastewater Supervisor); Peter Lancia (Westbrook School District Superintendent); Michael Sanphy (Mayor); Daniel Stevenson (Director of Economic Development); Alyssa Tibbetts (Legal Counsel)

**PLEDGE OF ALLEGIANCE**

President Rairdon led all present in the Pledge of Allegiance.

**MINUTES**

President Rairdon stated that unless any objections are received, the minutes from the Special City Council meeting held on October 15, 2018 and from the Special City Council meeting and Finance Committee meetings held on October 22, 2018 will stand as presented. No objections were received; minutes stand as presented.

**MAYOR'S MESSAGE**

Mayor Sanphy shared the following messages:

1. Former City Clerk Barbara Hawkes passed away on December 3, 2018. A service will take place at Westbrook Warren Congregational Church on December 15, 2018.
2. The Mayor shared his thanks to American Legion Post 197 for hosting the City of Westbrook's emergency management tabletop exercise, and to the American Legion Post 62 for organizing the Memorial Day Parade.
3. The Mayor has reappointed to the Public Safety Commission for another term, expiring January 1, 2024.

## **STUDENT REPRESENTATIVE UPDATE**

There were no Student Representatives present.

## **PUBLIC COMMENT**

President Rairdon opened the floor for the first public comment portion of the evening's meeting. The following individuals spoke: Councilors Adams and Rielly.

## **ORDERS OF THE DAY (SECOND AND FINAL READING)**

Included below are the City Council Orders which require second and final reading.

1. **Order 2018-178. Authorizing Reimbursement to City of Bangor for Police Officer Training.**  
**Order 2018-179. Authorizing Acceptance of School Violence Prevention Program Grant Funds.**  
Motion to approve second and final reading of Orders 2018-178 and 2018-179.  
Moved by Councilor Adams, seconded by Councilor Chau.  
President Rairdon opened the floor for comments on the motion; none received.  
**Motion carried. Orders 2018-178 and 2018-179 adopted. (Vote 6-0-1)**  
Ayes: Councilors Adams, Chau, Foley, Peoples, Rielly, and President Rairdon  
Nays: None  
Absent: Vice President Turcotte

## **NEW BUSINESS**

Included below are the Council actions on New Business, which includes business licenses requiring City Council approval, City Council Resolves and Orders receiving first and final reading, City Council Orders receiving the first of two required readings, and all items to be considered in Executive Session.

1. **Liquor License Renewal Applications for Gia Bao, LLC d/b/a Bamboo Bistro, located at 1 Cumberland Street, for Eastwind US Group, LLC d/b/a Big Fin Poké, located at 855 Main Street, and for Fraternal Order of Eagles #2977, located at 89 Saco Street**  
Motion to approve the three liquor license renewal applications outlined above.  
Moved by Councilor Chau, seconded by Councilors Peoples.  
President Rairdon opened the floor for comments on the motion; none received.  
**Motion carried by a show of hands. None opposed.**
2. **Order 2018-180. Authorizing Extension of Contract for Snow Plowing Services.**  
**Order 2018-181. Amending Order 2018-154 Regarding Fencing at the Fred C. Wescott Building.**  
**Order 2018-182. Authorizing Acceptance of Asset Forfeiture Funds.**  
**Order 2018-183. Amending the FY 2018-2019 General Fund Annual Vendor List.**  
Motion to approve first and final reading of Orders 2018-180 through 2018-183.  
Moved by Councilor Rielly, seconded by Councilor Adams.  
President Rairdon asked if any Councilor would like any of these Council Orders considered separately; no response received.  
President Rairdon opened the floor for comments on the motion; none received.  
**Motion carried. Orders 2018-180 through 2018-183 adopted. (Vote 6-0-1)**  
Ayes: Councilors Adams, Chau, Foley, Peoples, Rielly and President Rairdon  
Nays: None  
Absent: Vice President Turcotte
3. **Order 2018-184. Approving the 2019 Wastewater Division Budget & Annual Vendor List, Portland Water District Payment, Wastewater Assessment & Sewer User Rates.**

Motion to approve the first of two required readings of Order 2018-184.

Moved by Councilor Peoples, seconded by Councilor Chau.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Mr. Dudley, Councilor Chau and Ms. Kelley.

**Motion carried by a show of hands. None opposed.**

4. **Order 2018-185. Authorizing School Department Expenditures for Heat Pumps at Westbrook Middle School and Playground at Saccarappa School.**

Motion to approve the first of two required readings of Order 2018-185.

Moved by Councilor Rielly, seconded by Councilor Peoples.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Mr. Flanagan, Councilor Chau, Councilor Adams, President Rairdon, Councilor Rielly and Ms. Knight.

**Motion carried by a show of hands. (Vote 5-1-1)**

In favor: Councilors Adams, Foley, Peoples, Rielly and President Rairdon

Opposed: Councilor Chau

Absent: Vice President Turcotte

5. **Order 2018-186. Authorizing Acceptance of Donation and Expenditure of Funds for New Public Safety Radio System.**

Motion to approve the first of two required readings of Order 2018-186.

Moved by Councilor Rielly, seconded by Councilor Adams.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Chau, Mr. Hamilton and Councilor Foley.

**Motion carried by a show of hands. None opposed.**

6. **Order 2018-187. Authorizing Acceptance and Expenditure of Homeland Security Grant Program Funds and Authorizing Amendment to Order 2017-160 Relating to Purchase of Ballistic Vests and Shields.**

Motion to approve the first of two required readings of Order 2018-187.

Moved by Councilor Peoples, seconded by Councilor Foley.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley, Mr. Hamilton and Councilor Chau.

**Motion carried by a show of hands. None opposed.**

7. **Order 2018-188. Authorizing Expenditure for Water & Sewer Service at Cornelia Warren Outdoor Pool.**

Motion to approve the first of two required readings of Order 2018-188.

Moved by Councilor Adams, seconded by Councilor Peoples.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Foley and Mr. Bryant.

**Motion carried by a show of hands. None opposed.**

8. **Order 2018-189. Accepting Blue Spruce Farm Road and Jacqueline Way as Public Streets.**

Motion to approve the first of two required readings of Order 2018-189.

Moved by Councilor Peoples, seconded by Councilor Chau.

Councilor Foley announced for the record that he resides on Blue Spruce Farm Road, but he will not recuse himself from the vote on this item as he receives no benefit from this legislation and

there is no ethical conflict.

President Rairdon opened the floor for comments on the motion. The following individuals spoke: Councilor Chau and Mr. Dudley.

**Motion carried by a show of hands. None opposed.**

#### **PUBLIC COMMENT**

President Rairdon opened the floor for the second and final public comment portion of the meeting. No one spoke.

#### **EXECUTIVE SESSION**

Motion to enter into Executive Session at 8:10pm pursuant to 1 M.R.S.A. § 405-6(C) to discuss the disposition of publicly held property and matters relating to economic development where premature disclosure of the information would prejudice the competitive or bargaining position of the City, inviting the Mayor, City Administrator, City Clerk and Director of Economic Development to attend.

Moved by Councilor Foley, seconded by Councilor Peoples.

**Motion carried by a show of hands. None opposed.**

#### **RECONVENE**

City Council reconvened at 9:21pm.

#### **ADJOURNMENT**

Motion to adjourn at 9:21pm.

Moved by Councilor Foley, seconded by Councilor Peoples.

**Motion carried by a show of hands. None opposed.**